

# **Privacy statement of Versteijnen Transport Services BV**

#### Your privacy

Versteijnen Transport Services BV (hereinafter referred to as VTS) attaches great importance to the careful handling of personal data. We therefore want to provide you with clear and transparent information in this privacy policy about the way in which VTS processes the personal data of business contacts, including prospects, customers, suppliers, stakeholders and visitors of our website and social media. Naturally, these personal data are handled and protected with the greatest possible care. In doing so, VTS complies with the General Data Protection Regulation (GDPR) and the GDPR Implementation Act.

#### This means that we:

- state clearly by means of this privacy statement for which purposes we process personal data;
- limit our collection of personal data solely to personal data required for those purposes;
- process your personal data to carry out our business operations and request your consent in cases in which that consent is required;
- take appropriate security measures to protect your personal data and require parties that process personal data on our instruction to do the same;
- respect your right to inspect your personal data upon request, and to rectification of errors, if applicable. In addition, you have the right to have your personal data erased or to restrict the use of your personal data.

## For which purposes do we process your personal data?

VTS collects and processes your personal data for various purposes. In connection with its agreements with businesses contacts, VTS collects and processes contact details, including your name, address, position, mobile and landline telephone number (including your business number) and (business) email address:

- If you are a customer or potential customer of ours, we will use your data to be able to send you an offer, to be
  able to determine which specifications or wishes a certain service is required to meet, to be able to deliver goods
  to or perform services for you, to be able to invoice you and to be able to communicate swiftly and efficiently with
  you about aspects relating to performing the agreement.
- If you are a supplier or potential supplier or other contractor, your personal data are also necessary to conclude and perform the agreement. For purchasing, this is necessary to be able to inform you which specifications or wishes certain goods or services are required to meet as far as we are concerned, to be able to send a request for an offer to or place an order with you, to be able to pay your invoices and to communicate swiftly and efficiently with you about other aspects of the agreement.
- These data are also necessary to inform business contacts and their employees of our (new) services, directly as well as, for instance, by means of campaigns via social media, for which purpose VTS endeavours to take account of preferences on the basis of services purchased in the past.



## **Privacy statement**

• When you place an order with us and/or make a delivery, we will store the personal data provided by you and use them in future to inform you personally by email of our existing and new services and possibly to make you a related offer. We have a legitimate interest in using your personal data for this purpose, which is to provide information on, promote and sell our services.

You are not obliged to provide your personal data to us. However, if you provide no or insufficient personal data to us, we may be unable to carry out the activities referred to above.

## **Retention period**

The data are stored to achieve the purposes described above. If a transaction takes place, we adhere to a statutory retention period of seven years.

#### Providing personal data to third parties

Your data will only be provided to third parties by us if this is necessary to perform a service agreed with you or with your business. To protect your rights, a data processing agreement is concluded by us with these third parties (partners). Measurement instruments of other parties are used on our website, such as cookies from Google Analytics. The data are automatically shared with this company, so we can track how visitors use our website. We utilise that knowledge to optimise our website for our visitors. We also use Microsoft Office and the associated options for storing emails and other files.

#### **Publication**

We treat your data confidentially and do not publish them.

#### Security

VTS uses technical and organisational security procedures to prevent access to your personal data by unauthorised parties. These procedures guarantee an appropriate level of security given the types of processing and the nature of the personal data to be protected.

#### Amendments to this privacy statement

## Privacy statement



VTS reserves the right to amend the privacy and cookie statement. If VTS implements a significant change that affects the way in which VTS processes your personal data, we will communicate this by means of an announcement on our website or in newsletters.

## Complaints

Should you have any complaint about the processing of your personal data, please contact us directly about this. You also have the right to submit a complaint to the Dutch Data Protection Authority, which is the supervisory body for the protection of privacy, at any time.

#### Questions, access to or requests to alter your data

If you have any remaining questions after reading our Privacy statement, or if you wish to exercise your right to inspection, rectification or erasure of your personal data, you can contact: Versteijnen Transport Services BV, Zeusstraat 3, 5048 CA TILBURG or send an email to info@versteijnen.com.